

# Dress Code Policy

Responsibility: Principal  
Endorsed by Council: October, 2024  
Due for Review: October, 2027



## Help for non-English speakers

If you need help to understand the information in this policy, please contact Wooranna Park Primary School via phone (03) 9795 2007 or email [wooranna.park.ps@education.vic.gov.au](mailto:wooranna.park.ps@education.vic.gov.au).

<b>Rationale</b>	<p>The purpose of the Student Dress Code Policy is to outline Wooranna Park Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.</p> <p>This dress code has been developed by Wooranna Park Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.</p> <p>The Student Dress Code aims to:</p> <ul style="list-style-type: none"><li>• foster a sense of community and belonging and encourages students to develop pride in their appearance</li><li>• support Wooranna Park's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities</li><li>• reduce student competition based on clothing</li><li>• enhance the profile and identity of the school and its students within the wider community.</li></ul> <p>The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.</p>
<b>Scope</b>	<p>Students are expected to comply with this Student Dress Code Policy while traveling to and from school, during school hours and when attending school activities.</p>
<b>Guidelines</b>	<p>The full list of Wooranna Park Primary School's compulsory school uniform items is available at Appendix A to this policy and on our website.</p> <p><b>General Appearance</b></p> <p>While at school, travelling to or from school or participating in school activities, Wooranna Park students must comply with the following:</p> <ul style="list-style-type: none"><li>• Uniforms must be clean and in good repair</li><li>• Uniforms must be clearly marked with the owner's name</li><li>• Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden or navy blue.</li></ul> <p><b>Jewellery and cosmetics</b></p> <p>Students are not permitted to wear decorative jewellery to school. No more than two stud earrings or small sleepers worn in the ears, and wristwatches (no smart watches), are the only acceptable jewellery.</p>

	<p>Cosmetics may not be worn at school. Only clear nail polish is permitted.</p> <p>Wooranna Park has the following measures in place for all outdoor activities during the daily sun protection times to help reduce the risk of over-exposure to UV radiation for staff and students.</p> <p><b>Hair and Sun safety</b></p> <p>Shoulder length or longer hair is to be tied back to help restrict the spread of lice and for student safety.</p> <p>Navy, sun smart, school uniform hats must be worn outside throughout Term One and Four and on any other day prescribed by the school. Navy, sun smart school uniform hats may also be worn outside of this time period, by parent or student choice. Hats are not to be worn inside.</p> <p>Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around style that meet the Australian Standards 1067 and cover as much of the eye area as possible.</p> <p><b>Purchase of uniforms</b></p> <p>Logoed items need to be purchased from PSW Clothing. Other items such as pants and shorts can be purchased elsewhere.</p> <p>Families can contact the leadership team to discuss supports that may be available to them if they are having trouble meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief fund.</p> <p>Wooranna Park Primary School also has second hand uniforms available to families on request.</p> <p>The School Council has considered affordability in the development of this dress code. However, if you are facing difficulty meeting uniform costs the <a href="#">Help with school costs and fees</a> page provides advice on support offered by the Victorian Government. If your child is starting prep and is eligible to receive support via the <a href="#">Camps, Sports and Excursions Fund</a>, you may be eligible to access the Affordable School Uniform (ASU) program.</p> <p>Please contact the principal to discuss support that we may be able to provide.</p>
<p><b>Implementation</b></p>	<p>Wooranna Park will ensure that this Student Dress Code Policy is communicated to all families and students through our website and newsletter. We will assist students who may be experiencing difficulties complying with this policy where possible.</p> <p>Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.</p> <p>If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.</p> <p>Measures taken by Wooranna Park to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our <i>Student Wellbeing and Engagement Policy</i>.</p>

	<p><b>Exemptions</b></p> <p>We acknowledge that there might be instances where the enforcement of this dress code could impact students differently.</p> <p>Students and their parents or carers may apply either in writing or in person to the principal for an exemption to this Student Dress Code Policy if:</p> <ul style="list-style-type: none"> <li>• an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background</li> <li>• the student has a particular disability or health condition that requires a departure from the dress code</li> <li>• the student or their parents/carers can demonstrate economic hardship that prevents them from complying with the dress code.</li> </ul> <p>When the Principal receives a request for an exemption, they will:</p> <ul style="list-style-type: none"> <li>• consider the grounds for the exemption request</li> <li>• explain the process to the student and/or their parents/carers</li> <li>• encourage the student and/or their parents/carers to support their application with evidence.</li> </ul> <p>The principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.</p> <p><b>Concerns about this Student Dress Code</b></p> <p>Wooranna Park welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's <i>Parent Complaint Policy</i> on our <a href="#">school's website</a>.</p>	
<b>Communication</b>	<p>This policy will be communicated to our school community in the following ways:</p> <ul style="list-style-type: none"> <li>• Available publicly on our <a href="#">school's website</a></li> <li>• Reminders in our school newsletter</li> <li>• Included in transition and enrolment packs</li> <li>• Included in staff induction processes</li> <li>• Hard copy available in from the school office upon request</li> </ul>	
<b>Further Information and Resources</b>	<p>Department's Policy and Advisory Library:</p> <ul style="list-style-type: none"> <li>• <a href="#">Student Dress Code policy</a></li> <li>• <a href="#">Student Engagement policies and guidelines</a></li> </ul> <p>This policy should be read in conjunction with the following school policies:</p> <ul style="list-style-type: none"> <li>• <a href="#">Sun Projection Policy</a></li> <li>• <a href="#">Parent Complaints Policy</a></li> <li>• <a href="#">Student Wellbeing and Engagement Policy</a></li> </ul> <ul style="list-style-type: none"> <li>• <a href="#">State Schools' Relief</a></li> </ul>	
<b>Policy Review and Approval</b>	<b>Policy last reviewed:</b>	October 2024
	<b>Policy consultation:</b>	Staff via staff newsletter on 18 October 2024 School Council on 22 October 2024
	<b>Policy approved by:</b>	School Council
	<b>Next scheduled review date:</b>	October 2027

**Wooranna Park Primary School  
Compulsory Uniform Items**

Uniform supplied by Primary School Wear (PSW)

<b>SHOES</b>	Black school shoes/boots (flat heel only) Black or white sport shoes
<b>SOCKS</b>	Plain white, black or navy socks. Plain black or navy tights
<b>JUMPERS</b>	Round neck windcheater, navy blue with logo Bomber jacket, navy blue with logo
<b>TOPS</b>	Short sleeve polo shirt, orange with logo Long sleeve polo shirt, orange with logo Long sleeve plain navy skivvy (no logo to be worn under jumper only)  Koori commemorative top (order each even year) Grade Six graduation tops (order at the end of year five)
<b>DRESS</b>	As supplied by PSW
<b>SKORTS</b>	Navy blue with no logos or stripes
<b>SHORTS</b>	Plain navy blue with no logos or stripes No footy shorts, jeans or bike shorts
<b>PANTS</b>	Navy blue track pant or full-length leggings No logos or stripes. No jeans
<b>HATS</b>	Wearing of school hats is compulsory for children throughout Terms One and Four for all outdoor activity. Navy blue, sun smart hat.
<b>HAIR</b>	Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.  Navy blue or black head bands or hair ties and plain hair clips may be worn.
<b>JEWELLERY</b>	A wristwatch and no more than two studs or small sleepers in each or either earlobe may be worn. Makeup and coloured nails are not permitted. Necklaces are not permitted unless they are religious in nature.  No smartwatches.
<b>HEADWEAR</b>	Black, navy blue or white